



MINUTES (DRAFT)

**Virginia Offshore Wind Development Authority Board Meeting
Virginia Port Authority
600 World Trade Center Norfolk, VA 23510
April 13, 2023, 10am – 12pm**

Call to Order

Chair Will Fediw called the Virginia Offshore Wind Development Authority (VOWDA) meeting to order at 1:02 pm. Members present: Will Fediw, Chris Gullickson, Ashley McLeod, Howard Shafferman, Brian Stephens and Eileen Woll. Board members not present: Jim McArthur. Members attending virtually: Laura McKay and Kathy Owens. Staff present included: Al Christopher, Ken Jurman, Ryan Welsh, Larry Corkey. Guests present include Matt Smith, Zach LeMaster, Todd Janeski, and Jennifer Palestrant.

Virtual Participation

Laura McKay and Kathy Owens requested to attend the April 13 VOWDA meeting virtually. Ms. McKay and Ms. Owens notified Chair Will Fediw via email with the reason for this request.

Reason:

Kathy: Out of State for the meeting

Laura: 60 miles from meeting place

A motion was made to use the newly approved bylaws/policy to allow Kathy Owens and Laura McKay, to attend virtually. First motion was by Ashley McLeod seconded by Bryan Stephens and passed unanimously.

Approval of January 17, 2022, Meeting Minutes

The Chair called for a motion to approve the January 17, 2023; minutes as presented. The motion to accept the minutes was made by Bryan Stephens, seconded by Chris Gullickson and passed unanimously.

2023 Workplan

Discussion of how to move forward with the 2023 workplan while staying within the rules of FOIA. Identification of the different tasks and delegation of those tasks.

Kathy Owens Research update

Provided SWOT analysis and an update on the need for research in the offshore wind space and the role that VOWDA can fill in that space.

Offshore Wind Coordination Team

Deputy Secretary Jennifer Walle and Chelsea Jenkins provided an overview of Offshore Wind Coordination Team and its role to align the tasks and goals of the different secretariats. Monthly meetings to keep everyone on the same page and provide updates as we work to make Virginia a best-in-class place for offshore wind businesses and support the development of offshore wind projects and supply chain. Discussed plans for interaction for the coordination team and VOWDA.

Public Comment

None

Industry Updates

Kitty Hawk Project Updates.

Adjournment

Chair Will Fediw adjourned the meeting at 11:47 am