



COMMONWEALTH OF VIRGINIA
VIRGINIA DEPARTMENT OF ENERGY

1100 Bank Street (8th Floor), Richmond, VA 23219
Office: (804) 692-3200 | TDD: (800) 828-1120

Communication Memorandum No. 01-2026

TO: All Licensed Mine Operators

FROM: J. Phil Skorupa, Director

A handwritten signature in blue ink that reads "James P. Skorupa".

SUBJECT: DMM182 Annual Contractor Report

DATE: January 15, 2026

The Division of Mineral Mining has carefully considered the Annual Reporting Option for licensed operators originally offered in 2008 in effort to reduce filing requirements for our operators. It is our determination that this reporting option has not been as heavily utilized as expected, nor has it proven to alleviate the concerns for which it was originally adopted. Therefore, the division has made the decision to stop offering this reporting option as of January 1, 2026.

DIVISION DIRECTIVE:

All mine operators are required to submit a list of independent contractors working at their mine site. This list must be maintained, and any changes should be submitted to DMM within 30 days of the occurrence, such as the stopping or starting of services. This list shall be verified and updated at permit renewal. Subsequent updates should be submitted using the DMM e-Forms system form DMM171.

REFERENCE:

"Independent contractor" means any person who contracts to perform services or construction at a mine.

§ 45.2-1126. Application for license.

A. Each application for a license shall be submitted by the person who will be the licensed operator of the mine. No application for a license or a renewal thereof is complete unless it contains the following:

7. The following information about each independent contractor working at the mine: (i) the independent contractor's trade name, business address, and business telephone number; (ii) a description of the nature of the work to be performed by the independent contractor and where at the mine the work is to be performed; (iii) the independent contractor's MSHA identification number, if any; (iv) the independent contractor's address of record for service of citations and other documents; (v) the names and addresses of persons with overall responsibility for operating decisions; and (vi) the names and addresses of persons with overall responsibility for the health and safety of employees;

C. Within 30 days after the occurrence of any change in the information required by subsection A, the licensed operator shall notify the Department in writing of such change.