



DIVISIONS  
 ENERGY  
 GAS AND OIL  
 MINED LAND RECLAMATION  
 MINERAL MINING  
 MINERAL RESOURCES  
 MINES  
 ADMINISTRATION

# COMMONWEALTH OF VIRGINIA

*Virginia Department of Energy*

3405 Mountain Empire Road  
 Big Stone Gap, Virginia 24219-0900  
 (276) 523-8100  
[www.energy.virginia.gov](http://www.energy.virginia.gov)

**MEMORANDUM DM – DM-24-01**

TO: All Coal Mine Operators

FROM: *M. Randy Moore*  
 M. Randy Moore, Chief

DATE: October 25, 2023

SUBJECT: 2024 On-Line Certification Examination Schedule

To assist those individuals planning to take coal mine certification examinations administered by the Virginia Energy during 2024, a schedule of examination locations and dates is provided below. The schedule may also be viewed on our website at [www.energy.virginia.gov](http://www.energy.virginia.gov).

All ***applications and payments*** must be submitted on-line ***FIVE*** working days in advance of the examination date. Examination slots are limited and tend to fill up quickly. The five-day advanced registration will ***NOT*** guarantee that an opening is available. Failure to notify our office at least ***THREE*** working days prior to the scheduled examination that you are unable to attend will result in the forfeiture of the examination fee.

Prior to taking an examination, a Driver’s License or Employee I.D. Card must be presented.

To register for an exam, go to our website at [www.energy.virginia.gov](http://www.energy.virginia.gov) to schedule your exam date. If you need additional information, please contact the Virginia Energy’s Big Stone Gap at (276) 523-8100.

**CERTIFICATION EXAMINATION LOCATION AND DATES**

**Virginia Energy’s Big Stone Gap Office**

3405 Mountain Empire Road

Big Stone Gap, VA 24219

PHONE: (276) 523-8100

8:00 A.M.

January 17, 2024

March 13, 2024

May 15, 2024

July 17, 2024

September 18, 2024

November 20, 2024

**Buchanan #1 Mine Training Center (Central Shop)**

1029 Central Shop Road

Oakwood, VA 24631

PHONE: (276) 523-8100

8:00A.M

February 14, 2024

April 17, 2024

June 12, 2024

August 14, 2024

October 16, 2024

December 18, 2024